

## **Background of the procurement**

UBC Sustainable Cities Commission c/o City of Turku has organised a call for tenders for external expertise to support the planning of a training package on Sustainable Urban Mobility Planning and its implementation. The training package is one key output of the project SUMP for BSR, co-funded by the European Union's Interreg BSR programme, that is led by Union of the Baltic Cities Sustainable Cities Commission.

The contracting period is 01.07.2025 (aim) - 31.08.2026.

The procurement in question concerns a so-called small-scale procurement, i.e. a procurement below the national threshold values as defined in the Act on Public Procurement and Concession Contracts (1397/2016, the Procurement Act).

This procurement was carried out by means of a so-called reverse tendering process, in which the price of the procurement excluding VAT is EUR 30,000.

The call for tenders was sent on 11.04.2025 via the Cludia procurement system to Flou Oy, JSC Gauge ir Ko, Sitowise Oy, and Trivector AB.

The call for tenders described the object of the procurement, and the common and minimum requirements set for the procurement, as well as the suitability requirements set for the tenderer.

The questions submitted regarding the procurement were answered on 28.4.2025.

The call for tenders stated that a written contract would be concluded with one service provider.

By the deadline of 12.05.2025 12:00 PM (UTC +3), tenders were received from the following tenderers: Flou Oy, JSC Gauge ir Ko, and Sitowise Oy.

In accordance with the call for tenders, the evaluation and comparison of the tenders is carried out in three stages: 1) Assessing the suitability of tenderers, 2) Checking the compliance of tenders with the call for tenders 3) Comparison of qualitative criteria for tenders and selection.

## **Assessing the suitability of Tenderers**

In the first stage of the evaluation and selection process, the tenderers' ability to perform the contract was determined. This was evaluated based on the suitability requirements set for the tenderers.

All tenderers have confirmed that they meet the suitability requirements set for the tenderer.

## **Checking the compliance of tenders with the Call for Tenders**

In the second stage of the evaluation and selection process, the tenders submitted by the tenderers who passed the first stage were assessed. The tenders were reviewed against the requirements specified in the call for tenders.

The evaluation concluded that the tenders met the requirements of the call for tenders.

### **Comparison of qualitative criteria for tenders and selection**

The call for tenders stated that the selection would be based on quality, and that the tenders would be evaluated according to the following award criteria.

The maximum score for quality is 100 points, divided into the following areas that are scored separately:

Competence max. 20 points

References max. 30 points

Implementation plan max. 50 points

JSC Gaučė ir Ko received the highest overall score in the comparison of tenders. The comparison of tenders is presented in a separate annex (Annex 1).

Annex 1: Tender comparison table

### **Decision-making authority**

According to § 82 of the Administrative Regulations of the City of Turku, the City Board and the committees decide on procurements within the framework of the budget and determine the procurement authorisations of the officials under their authority. This refers to the right to make procurement decisions and to enter into commitments on behalf of the city.

According to the Rules for the Organisation of Central Administration, approved by the City Board on 3.3.2025 (§66), the Head of Central Administration annually decides on the spending authorisations of cost centres within the limits set by the City Board's budget. Individuals with authorisation to use the account may utilise the appropriations of the cost centre and conclude contracts and commitments on behalf of the city within the appropriations allocated and the limits set in this organisational decision.

The costs will be allocated to cost centre 14220 (project code EAKR11228 BSR SUMP 1/24–3/27), with spending authorisation held by Development Director Björn Grönholm.

Development Director Björn Grönholm:

### **Decision**

Based on the grounds presented above, I have decided that JSC Gaučė ir Ko shall be selected as the service provider for the procurement "External expertise to support the planning of a training package on Sustainable Urban Mobility Planning and its implementation" for the period 1.7.2025 (aim) – 31.8.2026, at the prices offered and otherwise under the terms set out in the call for tenders and the tender. The total value of the procurement is EUR 30,000.

This procurement is part of the project SUMP for BSR, co-funded by the European Union's Interreg BSR programme.

The costs will be allocated to cost centre 14220 (project code EAKR11228 BSR SUMP 1/24–3/27).

The contracting authority does not commit to a specific quantity or value of procurement.

The notification of this procurement decision does not in itself constitute a binding agreement or order for the contracting authority. A binding agreement will only be formed upon the signing of a separate written contract or the issuance of an order. This decision may be subject to change based on an appeal, a request for rectification, a procurement correction, or the right of a higher authority to assume the matter.

The procurement agreement or order may be concluded no earlier than 14 days after the party concerned has received, or is deemed to have received, the decision and the instructions for appeal.

Björn Grönholm  
Development Director

The instructions for appeal are enclosed as an Annex.

Additional information: Ira Sibelius, 040 184 6333